

28 JUL 2009

DEPARTMENT OF COMMUNICATIONS,
ENERGY & NATURAL RESOURCES
DINNÍ COMARSAÍDE, FUINNIMH
AGUS ACMHAINNÍ NADURTHA

**FOI Officer,
Department of Communications, Marine & Natural Resources,
Leeson Lane,
Dublin 2.**

22nd July, 2009

Dear Sir/Madam,

In accordance with the Freedom of Information Act I wish to request the following information which I believe to be in your records:

- 1 - The total number of credit cards held by each department in government, and the list of people who are assigned these credit cards
- 2 - An individual breakdown of the amount of money and items charged to each of these cards for each year since the credit card account system has been in place for government departments. This information should include the date and location of these transactions, the reasons given for them, and the name of the individual who charged the expense
- 3 - The expense ceiling for each of these cards for every year since the system was introduced
- 4 - A breakdown of who is entitled to use each of these cards, and what formal safeguards are in place to ensure the costs accrued are legitimately connected to each departments work

I enclose cheque for 15 euro. I look forward to receiving your response.



Fiachra Ó Cionnaith

Irish Examiner

City Quarter,

Lapps Quay,

Cork City.

087-4137575

fiachra.ocionnaith@examiner.i



Department of Communications, Energy and Natural Resources
Roinn Cumarsáide, Fuinnimh agus Acmhainní Nádúrtha

30/07/2009

Mr Fiachra O'Cionnaith
Irish Examiner
City Quarter
Lapps Quay
Cork City

FOI Request Reference: FOI/2009/27

Dear Mr O'Cionnaith,

I refer to your FOI request under Section 7 of the Freedom of Information Acts, 1997 and 2003, received in this office on 28/07/2009 requesting information regarding credit cards held by the department. The application was received along with the associated fee.

The officer handling your request will be Mr Brian Carroll, Corporate Finance & Planning Division, Department of Communications, Energy and Natural Resources, Elm House, Earlsvale Road, Cavan. Brian can be contacted on 01 6782118

You can expect to receive your decision by the 26/08/2009.

If you have not received a decision by that time, you are automatically entitled to appeal to the Department for a review of the matter. This review proceeds on the legal basis that the initial request is considered to be refused once the specified time for responding to it has expired. A request for a review should be addressed to the undersigned at the address shown.

Please note the Department of Communications, Energy and Natural Resources has a policy of posting a summary of non-personal requests and decisions on the Departments website for reference purposes.

Yours sincerely,

Carmel Cosgrove
Carmel Cosgrove

FOI Unit
Department of Communications, Energy and Natural Resources
Elm House,
Earlsvale Rd
Cavan

Phone: 01 6782902



Department of Communications, Marine and Natural Resources
Roinn Cumarsáide, Mara agus Acmhainní Náúúrtha

1 September 2009

Mr. Fiachra O'Cionnaith,
Irish Examiner,
City Quarter,
Lapps Quay,
Cork City

FOI Request Reference: FOI/2009/27

Dear Mr. O'Cionnaith,

I refer to the request you have made under the Freedom of Information Acts, 1997 and 2003, concerning the total number of credit cards held by the Department of Communications, Energy and Natural Resources; the list of people to whom these credit cards are assigned; an individual breakdown of the amount of money and items charged to each of these cards since June 2007 (including the date and location of these transactions; the reasons given for them; and the name of the individual who charged the expense); the expense ceiling for each of these cards for every year; and a breakdown of who is entitled to use each of these cards; and what formal safeguards are in place to ensure the costs accrued are legitimately connected to the Department's work.

I have made a final decision to grant your request and the attached tables set out the lists of people to whom credit cards were assigned and an individual breakdown of the amount of money and items charged to each of these cards since June 2007 (including the date and location of these transactions and the name of the individual who charged the expense). All credit cards had an expense ceiling of €10,000.

It should be noted that the Department does not hold records as to the reason for each transaction but that all credit card holders are bound by the Department's Credit Card Procedures (copy attached). These procedures set out Departmental policy as to who is entitled to use of these cards and the formal safeguards that are in place to ensure the costs accrued are legitimately connected to the Department's work. None of the individuals listed held credit cards over the entire period to which your request relates. This is due to staff leaving/joining the Department and also to changing roles within the Department. In addition, the Management Committee of the Department took a decision in November 2008 that corporate credit cards would, in future, only be issued to the Minister and Minister of State (through the relevant Private Secretary).

If you have any queries regarding this correspondence you can contact me by telephone at the numbers below.

I wish to advise you that, if for any reason you are not satisfied with the outcome of your request, you are entitled to seek a review by appealing the decision. To appeal, you need to write to the FOI Unit, Department of Communications, Energy and Natural Resources, Elm House, Earlsvale Rd, Cavan, Co Cavan. You must make your appeal within 4 weeks of the date of this letter, but the making of a late appeal may be permitted in certain circumstances. The review will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Please note that an application fee for an appeal is currently €75.00 and a reduced fee of €25.00 applies if you are covered by a Medical Card.

If claiming a reduced application fee, the request must also be accompanied by

Elm House Telephone +353 1 6782000
Earlsvale Road LoCall 1890 44 99 00



Department of Communications, Marine and Natural Resources
Roinn Cumarsáide, Mara agus Acmhainní Náúúrtha

- The Medical Card registration number
- The name of the issuing Health Board
- Your consent to the verification of these details with that Health Board

Payment should be made by way of bank draft, money postal order, or personal cheque made payable to "Department of Communications, Energy and Natural Resources".

On receipt of the fee, you will be advised of when you can expect a decision on your appeal, and the contact details of the person handling the appeal.

Yours sincerely,

Brian T. Carroll
Finance Unit

Central Divisions - Corporate Finance & Planning Division,
Department of Communications, Energy and Natural Resources,
Elm House,
Earlsvale Road,
Cavan,
Co Cavan.

Phone: 01 - 6782118
Mobile: 086 - 7970390

Currently Employed by the Department

Cardholder	Date	Item as per statement	Location	Amount	Individual Totals
Current Secretary General	12 November 2007	The Europa Hotel	Belfast	€158.86	€218.86
Current Secretary General	1 April 2008	Government Stamp Duty	NA	€30.00	
Current Secretary General	1 December 2008	Government Fee	NA	€30.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	27 September 2007	House of Ireland	Dublin	€40.50	€5,750.87
Former Private Secretary to Minister of State Tony Killeen T.D.	4 October 2007	Oceania Paris	Paris	€470.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	6 December 2007	Chatham Brasserie	Dublin	€338.80	
Former Private Secretary to Minister of State Tony Killeen T.D.	10 February 2008	The Westin Dragonara Resort	Malta	€379.11	
Former Private Secretary to Minister of State Tony Killeen T.D.	11 February 2008	The Westin Dragonara Resort	Malta	€2.30	
Former Private Secretary to Minister of State Tony Killeen T.D.	1 March 2008	Carriga Donn Swords	Dublin	€77.95	
Former Private Secretary to Minister of State Tony Killeen T.D.	3 March 2008	Park Inn Shannon Airport	Shannon	€105.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	5 March 2008	Kinkeads	Washington	€124.09	
Former Private Secretary to Minister of State Tony Killeen T.D.	6 March 2008	Renaissance Hotels	Washington	€72.73	
Former Private Secretary to Minister of State Tony Killeen T.D.	10 March 2008	The Dublin Bookshop	Dublin	€14.89	
Former Private Secretary to Minister of State Tony Killeen T.D.	10 March 2008	House of Ireland	Dublin	€99.90	
Former Private Secretary to Minister of State Tony Killeen T.D.	11 March 2008	House of Ireland	Dublin	€27.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	11 March 2008	House of Ireland	Dublin	€136.35	
Former Private Secretary to Minister of State Tony Killeen T.D.	16 March 2008	Villa Teotihuacan	Teotihuacan, Mexico	€97.08	
Former Private Secretary to Minister of State Tony Killeen T.D.	20 March 2008	Annual Fee	N/A	€25.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	20 March 2008	Membership fee adjustment	N/A	-€25.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	1 April 2008	Government Stamp Duty	N/A	€30.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	22 July 2008	Trianon Palace	Versailles	€206.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	14 August 2008	House of Ireland	Dublin	€54.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	4 September 2008	House of Ireland	Dublin	€36.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	5 September 2008	Peploes	Dublin	€1,487.15	
Former Private Secretary to Minister of State Tony Killeen T.D.	23 September 2008	Eazy Pass	Mulhuddart, Dublin	€40.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	22 November 2008	Etrip / Eazy Pass	Mulhuddart, Dublin	€40.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	29 November 2008	Carriga Donn Trading Ltd	Swords, Dublin	€37.10	
Former Private Secretary to Minister of State Tony Killeen T.D.	3 December 2008	Austria Trend Hotel Savoy	Vienna	€1,652.30	
Former Private Secretary to Minister of State Tony Killeen T.D.	19 January 2009	Etrip / Eazy Pass	Mulhuddart, Dublin	€40.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	10 February 2009	Etrip / Eazy Pass	Mulhuddart, Dublin	€40.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	17 February 2009	Aer Lingus	Dublin	€17.61	
Former Private Secretary to Minister of State Tony Killeen T.D.	17 February 2009	Corinthia Towers Hotel	Prague	€5.11	
Former Private Secretary to Minister of State Tony Killeen T.D.	13 March 2009	Etrip / Eazy Pass	Mulhuddart, Dublin	€40.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	1 April 2009	Government Stamp Duty	NA	€30.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	20 April 2009	Easytrip	Mulhuddart, Dublin	€40.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	13 May 2009	Credit Easytrip Services	Mulhuddart, Dublin	-€30.00	
Former Private Secretary to Minister of State Tony Killeen T.D.	26 June 2009	Government Fee	NA	€30.00	
Former Private Secretary to Minister of State Tony Killeen T.D.		Credit previous balance		-€40.00	
Research Co-ordinator	1 June 2007	Dunraven Arms Hotel	Adare, Co. Limerick	€200.00	
Research Co-ordinator	29 June 2007	Hotel Barcelona Princess	Barcelona	€553.19	
Research Co-ordinator	18 July 2007	Hotel Barcelona Princess	Barcelona	€211.86	
Research Co-ordinator	16 August 2007	Coopers Restaurant	Dublin	€330.50	
Research Co-ordinator	24 September 2007	Marks & Spencer Grafton Street	Dublin	€450.00	
Research Co-ordinator	4 October 2007	Mansion House	Dublin	€135.50	
Research Co-ordinator	9 October 2007	Iarnrod Eireann	Cork	€66.50	
Research Co-ordinator	9 October 2007	Ryanair	Dublin	€230.40	
Research Co-ordinator	22 October 2007	Hotel Barcelona Princess	Barcelona	€105.93	
Research Co-ordinator	14 November 2007	Aer Lingus	Dublin	€97.79	
Research Co-ordinator	20 November 2007	Coopers Restaurant	Dublin	€137.60	
Research Co-ordinator	4 January 2008	Gallagher TV Ltd	Rathmines	€35.00	
Research Co-ordinator	14 January 2008	Subscription / Reed		€199.00	
Research Co-ordinator	15 January 2008	AAAS *Science Mag		€156.88	
Research Co-ordinator	28 January 2008	Coopers Restaurant	Dublin	€119.50	
Research Co-ordinator	5 March 2008	TGI Fridays	Dublin	€155.17	

Research Co-ordinator	6 March 2008	Marks & Spencers	Dublin	€48.73	
Research Co-ordinator	1 April 2008	Government Stamp Duty	NA	€30.00	
Research Co-ordinator	8 April 2008	Coopers Restaurant	Dublin	€89.85	
Research Co-ordinator	25 April 2008	O'Farrels	Brussels	€56.25	
Research Co-ordinator	28 April 2008	Brasseries Georges	Brussels	€156.05	
Research Co-ordinator	28 April 2008	Euro-Flat	Brussels	€565.63	
Research Co-ordinator	30 April 2008	Hunters Hotel	Rathnew	€89.00	
Research Co-ordinator	30 April 2008	Radisson SAS St Helens	Blackrock	€50.00	
Research Co-ordinator	19 May 2008	Tropical Medical Bureau	Dun Laoghaire	€88.50	
Research Co-ordinator	12 June 2008	Coopers Restaurant	Dublin	€88.88	
Research Co-ordinator	13 June 2008	Roches Chemists	Dublin	€23.22	
Research Co-ordinator	18 June 2008	Coexintercontinental	Seoul	€47.96	
Research Co-ordinator	22 June 2008	Hotel Okura	Tokyo	€134.53	
Research Co-ordinator	10 July 2008	Hotel Hilton Diagonal Mar	Barcelona	€413.00	
Research Co-ordinator	10 July 2008	Renaissance BCN Airport	El Prat de Ll	€189.58	
Research Co-ordinator	16 August 2008	Hayfield Manor Hotel	Cork	€63.00	
Research Co-ordinator	9 September 2008	The Leeson Court Hotel	Dublin	€31.60	
Research Co-ordinator	9 September 2008	The Leeson Court Hotel	Dublin	€31.15	
Research Co-ordinator	7 October 2008	Radisson SAS Hotel	Limerick	€114.00	
Research Co-ordinator	10 October 2008	Subscription / REED		€207.00	
Research Co-ordinator	10 October 2008	Euroflat	Brussels	€141.97	
Research Co-ordinator	16 October 2008	AAAS Science Mag		€175.20	
Research Co-ordinator	18 November 2008	Euroflat		€140.23	
Research Co-ordinator	1 December 2008	Government Fee	NA	€30.00	€6,180.15
Chief Technical Advisor on Energy Matters	22 May 2007	Coopers Restaurant	Dublin	€30.98	
Chief Technical Advisor on Energy Matters	20 July 2007	Belfast Station Carpark	Belfast	€9.10	
Chief Technical Advisor on Energy Matters	22 July 2007	Aer Lingus	Dublin	€230.81	
Chief Technical Advisor on Energy Matters	22 July 2007	Aer Lingus	Dublin	€20.00	
Chief Technical Advisor on Energy Matters	25 July 2007	Dublin Airport Authority	Shannon	€30.00	
Chief Technical Advisor on Energy Matters	18 August 2007	Air berlin	Berlin	€184.00	
Chief Technical Advisor on Energy Matters	18 August 2007	Ryanair	Dublin	€19.00	
Chief Technical Advisor on Energy Matters	6 September 2007	www.bookassist.com		€12.40	
Chief Technical Advisor on Energy Matters	6 September 2007	Aer Lingus	Dublin	€124.81	
Chief Technical Advisor on Energy Matters	6 September 2007	Aer Arann	Dublin	€80.00	
Chief Technical Advisor on Energy Matters	6 September 2007	Aer Arann	Dublin	€94.85	
Chief Technical Advisor on Energy Matters	8 September 2007	Holiday Inn	Brussels	€150.00	
Chief Technical Advisor on Energy Matters	3 October 2007	BMF Business Services	Lisburn	€477.95	
Chief Technical Advisor on Energy Matters	3 October 2007	BMF Business Services	Lisburn	€335.82	
Chief Technical Advisor on Energy Matters	24 October 2007	Coopers Restaurant	Dublin	€85.50	
Chief Technical Advisor on Energy Matters	7 November 2007	The Burlington Hotel	Dublin	€201.00	
Chief Technical Advisor on Energy Matters	21 December 2007	Hodson Bay Hotel	Athlone	€326.20	
Chief Technical Advisor on Energy Matters	11 January 2008	Ryanair	Dublin	€69.96	
Chief Technical Advisor on Energy Matters	11 January 2008	Aer Arann	Dublin	€134.81	
Chief Technical Advisor on Energy Matters	15 January 2008	Budget Car Rental	Cork Airport	€67.73	
Chief Technical Advisor on Energy Matters	16 January 2008	Ryanair	Dublin	€130.44	
Chief Technical Advisor on Energy Matters	24 January 2008	Aer Lingus	Dublin	€230.40	
Chief Technical Advisor on Energy Matters	29 January 2008	Heathrow Rail Link	London	€39.72	
Chief Technical Advisor on Energy Matters	29 January 2008	Self Service	London	€30.82	
Chief Technical Advisor on Energy Matters	29 January 2008	Aer Lingus	Dublin	€993.81	
Chief Technical Advisor on Energy Matters	1 February 2008	Gresham Hotel (Conf & Ban)	Dublin	€4,080.00	
Chief Technical Advisor on Energy Matters	8 February 2008	Dublin Airport Authority	Shannon	€47.50	
Chief Technical Advisor on Energy Matters	14 February 2008	Iarnrod Eireann	Dublin	€53.00	
Chief Technical Advisor on Energy Matters	22 February 2008	Park Rite Ltd Abbey Street	Dublin	€21.60	
Chief Technical Advisor on Energy Matters	7 March 2008	Aer Lingus	Dublin	€173.57	
Chief Technical Advisor on Energy Matters	7 March 2008	Aer Lingus	Dublin	€15.00	
Chief Technical Advisor on Energy Matters	7 March 2008	Ryanair	Dublin	€46.73	
Chief Technical Advisor on Energy Matters	20 March 2008	Annual Fee	NA	€25.00	
Chief Technical Advisor on Energy Matters	20 March 2008	Annual Fee	Adjustment	-€25.00	
Chief Technical Advisor on Energy Matters	20 March 2008	Erra	Budapest	€637.61	

Chief Technical Advisor on Energy Matters	1 April 2008	Government Stamp Duty	NA	€30.00
Chief Technical Advisor on Energy Matters	3 April 2008	The Mermaid Café Dame Street	Dublin	€537.00
Chief Technical Advisor on Energy Matters	4 April 2008	Jamrod Eireann	Dublin	€76.50
Chief Technical Advisor on Energy Matters	6 April 2008	Aer Lingus	Dublin	€143.81
Chief Technical Advisor on Energy Matters	11 April 2008	1800 Hotels	Dublin	€129.56
Chief Technical Advisor on Energy Matters	11 April 2008	Flybe		€252.89
Chief Technical Advisor on Energy Matters	11 April 2008	Flybe		€74.75
Chief Technical Advisor on Energy Matters	11 April 2008	Aer Lingus	Dublin	€152.74
Chief Technical Advisor on Energy Matters	15 April 2008	Marlborough St Car Park	Dublin	€12.00
Chief Technical Advisor on Energy Matters	25 April 2008	Institute of Engineers	Dublin	€100.00
Chief Technical Advisor on Energy Matters	13 May 2008	IFSC Car Park	Dublin	€8.70
Chief Technical Advisor on Energy Matters	10 June 2008	Sheraton Athlone	Athlone	€269.75
Chief Technical Advisor on Energy Matters	23 June 2008	London Business Conf	London	€1,059.50
Chief Technical Advisor on Energy Matters	25 June 2008	Eurostar	Pancras	€198.47
Chief Technical Advisor on Energy Matters	26 June 2008	Parking Belfast City Airport	Belfast	€45.04
Chief Technical Advisor on Energy Matters	2 July 2008	SNFC		€8.40
Chief Technical Advisor on Energy Matters	4 July 2008	RATP	Paris	€8.40
Chief Technical Advisor on Energy Matters	4 July 2008	Parking Belfast City Airport	Belfast	€37.09
Chief Technical Advisor on Energy Matters	7 July 2008	Exchange Hall Tallaght	Dublin	€5.40
Chief Technical Advisor on Energy Matters	7 July 2008	Parking Belfast City Airport	Belfast	€14.50
Chief Technical Advisor on Energy Matters	15 August 2008	The Energy Institute	London	€379.09
Chief Technical Advisor on Energy Matters	22 August 2008	Trainline.com Ltd		€101.37
Chief Technical Advisor on Energy Matters	22 August 2008	Columbus Trainline	Chichester	€1.27
Chief Technical Advisor on Energy Matters	22 August 2008	Columbus Trainline	Chichester	€1.27
Chief Technical Advisor on Energy Matters	25 August 2008	Exchange Hall Tallaght	Dublin	€5.40
Chief Technical Advisor on Energy Matters	10 September 2008	Flybe	Edinburgh	€154.66
Chief Technical Advisor on Energy Matters	11 September 2008	Dublin Airport Authority	Shannon	€28.50
Chief Technical Advisor on Energy Matters	11 September 2008	NIR - Central Station	Belfast	€51.20
Chief Technical Advisor on Energy Matters	30 September 2008	1800 Hotels	Dublin	€177.84
Chief Technical Advisor on Energy Matters	6 October 2008	IFSC Car Park	Dublin	€9.00
Chief Technical Advisor on Energy Matters	7 October 2008	Dublin Airport Authority	Shannon, Clare	€19.00
Chief Technical Advisor on Energy Matters	27 October 2008	SNCF		€8.40
Chief Technical Advisor on Energy Matters	28 October 2008	Select Hotel	Paris	€206.00
Chief Technical Advisor on Energy Matters	4 November 2008	Ulster University Parking	Coleraine, Derry	€1.88
Chief Technical Advisor on Energy Matters	5 November 2008	Shelbourne Hotel	Dublin	€237.24
Chief Technical Advisor on Energy Matters	1 December 2008	Government Fee	NA	€30.00
				€13,161.74
Press Advisor to Minister Eamonn Ryan T.D.	29 June 2007	Hotel conrad	Dublin	€96.00
Press Advisor to Minister Eamonn Ryan T.D.	3 July 2007	Langkawi Mal Rest	Dublin	€97.70
Press Advisor to Minister Eamonn Ryan T.D.	13 July 2007	Balzac	Dublin	€177.19
Press Advisor to Minister Eamonn Ryan T.D.	17 July 2007	Locks Restaurant	Dublin	€77.40
Press Advisor to Minister Eamonn Ryan T.D.	3 August 2007	The Fitzwilliam Hotel	Dublin	€43.00
Press Advisor to Minister Eamonn Ryan T.D.	6 September 2007	Sixty 6 Brasserie	Dublin	€34.70
Press Advisor to Minister Eamonn Ryan T.D.	15 September 2007	Café Bar Dell Ltd	Dublin	€50.20
Press Advisor to Minister Eamonn Ryan T.D.	18 September 2007	The Unicorn Restaurant	Dublin	€110.80
Press Advisor to Minister Eamonn Ryan T.D.	6 October 2007	Brownes Hotel	Dublin	€84.90
Press Advisor to Minister Eamonn Ryan T.D.	22 October 2007	Purchase Interest		€2.79
Press Advisor to Minister Eamonn Ryan T.D.	23 October 2007	Chez Max	Dublin	€48.50
Press Advisor to Minister Eamonn Ryan T.D.	1 November 2007	Af's Restaurant	Dublin 2	€101.45
Press Advisor to Minister Eamonn Ryan T.D.	1 November 2007	Miller Pizza Kitchen	Dublin 4	€127.65
Press Advisor to Minister Eamonn Ryan T.D.	1 November 2007	The Atrium Westin Dublin	Dublin 2	€23.65
Press Advisor to Minister Eamonn Ryan T.D.	1 November 2007	Solas	Dublin2	€94.10
Press Advisor to Minister Eamonn Ryan T.D.	22 November 2007	Zeleznicna Spol Slovensk	Bratislava	€17.40
Press Advisor to Minister Eamonn Ryan T.D.	25 November 2007	BP Tankstelle 2076	Wien	€21.59

Press Advisor to Minister Eamonn Ryan T.D.	25 November 2007	Hotel Sacher Wien	Wien	€104.50
Press Advisor to Minister Eamonn Ryan T.D.	29 November 2007	Esprit de Sel Brasserie	Brussels	€203.00
Press Advisor to Minister Eamonn Ryan T.D.	29 November 2007	Hotel Berlaymont SA NV	Brussels	€41.90
Press Advisor to Minister Eamonn Ryan T.D.	7 December 2007	Leeson Hotel	Dublin	€71.40
Press Advisor to Minister Eamonn Ryan T.D.	18 December 2007	Brooks Hotel	Dublin	€150.00
Press Advisor to Minister Eamonn Ryan T.D.	21 December 2007	Venu	Dublin	€65.30
Press Advisor to Minister Eamonn Ryan T.D.	3 January 2008	Mona Lisa	Dublin	€45.00
Press Advisor to Minister Eamonn Ryan T.D.	15 January 2008	Iarnrod Eireann Heuston Station	Dublin	€64.50
Press Advisor to Minister Eamonn Ryan T.D.	22 January 2008	Café Kylemore National Concert Hall	Dublin	€64.50
Press Advisor to Minister Eamonn Ryan T.D.	28 January 2008	Café Kylemore National Concert Hall	Dublin	€78.60
Press Advisor to Minister Eamonn Ryan T.D.	29 January 2008	Hugos	Dublin	€62.05
Press Advisor to Minister Eamonn Ryan T.D.	15 February 2008	Café Kylemore National Concert Hall	Dublin	€54.75
Press Advisor to Minister Eamonn Ryan T.D.	23 February 2008	Iarnrod Eireann Heuston Station	Dublin	€40.00
Press Advisor to Minister Eamonn Ryan T.D.	25 February 2008	Copy Statement Fee	NA	€3.80
Press Advisor to Minister Eamonn Ryan T.D.	28 February 2008	Hugos	Dublin	€77.75
Press Advisor to Minister Eamonn Ryan T.D.	18 March 2008	Reds on the Green	Dublin	€155.00
Press Advisor to Minister Eamonn Ryan T.D.	27 March 2008	Copy Statement Fee	NA	€3.80
Press Advisor to Minister Eamonn Ryan T.D.	1 April 2008	Government Stamp Duty	NA	€30.00
Press Advisor to Minister Eamonn Ryan T.D.	16 April 2008	Canal Bank Café	Dublin	€49.55
Press Advisor to Minister Eamonn Ryan T.D.	18 April 2008	The Cake Café	Dublin	€26.05
Press Advisor to Minister Eamonn Ryan T.D.	25 April 2008	Spar Kellys Corner	Dublin	€11.12
Press Advisor to Minister Eamonn Ryan T.D.	27 April 2008	Januna Indian Restaurant	Dublin	€44.35
Press Advisor to Minister Eamonn Ryan T.D.	28 April 2008	Canal Bank Café	Dublin	€4.50
Press Advisor to Minister Eamonn Ryan T.D.	28 April 2008	Spar Leeson Street	Dublin	€11.89
Press Advisor to Minister Eamonn Ryan T.D.	29 April 2008	The Port House	Dublin	€50.00
Press Advisor to Minister Eamonn Ryan T.D.	2 May 2008	O'Callaghan Stephens Green	Dublin	€47.40
Press Advisor to Minister Eamonn Ryan T.D.	13 May 2008	Istock International	Il	€49.78
Press Advisor to Minister Eamonn Ryan T.D.	21 May 2008	Il Baccaro	Dublin	€86.15
Press Advisor to Minister Eamonn Ryan T.D.	26 May 2008	Iarnrod Eireann Heuston Station	Dublin	€52.50
Press Advisor to Minister Eamonn Ryan T.D.	28 May 2008	Nonna Valentina	Dublin	€229.50
Press Advisor to Minister Eamonn Ryan T.D.	9 June 2008	Iarnrod Eireann Heuston Station	Dublin	€49.00
Press Advisor to Minister Eamonn Ryan T.D.	30 June 2008	Istock International		€48.79
Press Advisor to Minister Eamonn Ryan T.D.	5 July 2008	The Cake Shop	Dublin	-€22.45
Press Advisor to Minister Eamonn Ryan T.D.	5 July 2008	Surma	Dublin	€63.99
Press Advisor to Minister Eamonn Ryan T.D.	8 July 2008	Bang Café	Dublin	€53.35
Press Advisor to Minister Eamonn Ryan T.D.	20 July 2008	Spar	Dublin	€13.69
Press Advisor to Minister Eamonn Ryan T.D.	21 July 2008	Spar Merrion Row	Dublin	€14.39
Press Advisor to Minister Eamonn Ryan T.D.	22 July 2008	Annual Fee	NA	€25.00
Press Advisor to Minister Eamonn Ryan T.D.	22 July 2008	Membership fee adjustment		-€25.00
Press Advisor to Minister Eamonn Ryan T.D.	24 July 2008	El Bahia Ltd	Dublin	€51.70
Press Advisor to Minister Eamonn Ryan T.D.	25 July 2008	Chapter & Verse	Dublin	€9.85
Press Advisor to Minister Eamonn Ryan T.D.	25 July 2008	Palace Bar	Dublin	€18.60
Press Advisor to Minister Eamonn Ryan T.D.	27 July 2008	Spar	Dublin	€21.33
Press Advisor to Minister Eamonn Ryan T.D.	28 July 2008	Gatwick Express	London	€39.68
Press Advisor to Minister Eamonn Ryan T.D.	4 August 2008	The Farm Food Restaurant	Dublin	€48.40
Press Advisor to Minister Eamonn Ryan T.D.	9 September 2008	Conrad Hotel	Dublin	€60.10
Press Advisor to Minister Eamonn Ryan T.D.	11 September 2008	Dunne & Crescenzi	Dublin	€48.50
Press Advisor to Minister Eamonn Ryan T.D.	29 September 2008	Ramada	Mayo	€80.00
Press Advisor to Minister Eamonn Ryan T.D.	11 October 2008	Park Hotel	Kenmare, Kerry	€195.00
Press Advisor to Minister Eamonn Ryan T.D.	14 October 2008	Centra, Stephens Green	Dublin	€11.34
Press Advisor to Minister Eamonn Ryan T.D.	16 October 2008	Chilli Banana	Dublin	€78.05
Press Advisor to Minister Eamonn Ryan T.D.	26 October 2008	Westin Hotel	Dublin	€42.50
Press Advisor to Minister Eamonn Ryan T.D.	7 November 2008	Café Kylemore, National Concert Hall	Dublin	€18.05
Press Advisor to Minister Eamonn Ryan T.D.	12 November 2008	La Vie Restaurant	Dublin	€82.20

Press Advisor to Minister Eamonn Ryan T.D.	15 November 2008	The Cork Screw	Dublin	€49.85	
Press Advisor to Minister Eamonn Ryan T.D.	18 November 2008	Centra	Dublin	€42.75	
Press Advisor to Minister Eamonn Ryan T.D.	20 November 2008	Dylan Hotel	Dublin	€50.30	
Press Advisor to Minister Eamonn Ryan T.D.	22 November 2008	Carluccio's	Dublin	€35.10	
Press Advisor to Minister Eamonn Ryan T.D.	1 December 2008	Government Fee		€30.00	€4,421.72
Private Secretary Minister of State Conor Lenihan T.D.	20 July 2009	Dunadry Hotel & Country Club	Dunadry, Co Antrim	€302.69	€302.69
Private Secretary Minister Eamonn Ryan T.D.	17 September 2007	Jurys Cork Hotel	Cork	€512.00	
Private Secretary Minister Eamonn Ryan T.D.	28 September 2007	Radisson SAS Farnham Estate	Cavan	€230.00	
Private Secretary Minister Eamonn Ryan T.D.	28 September 2007	Radisson SAS Farnham Estate	Cavan	€8.90	
Private Secretary Minister Eamonn Ryan T.D.	22 October 2007	Interest	NA	€7.31	
Private Secretary Minister Eamonn Ryan T.D.	11 November 2007	Iarnrod Eireann	Dublin	€56.00	
Private Secretary Minister Eamonn Ryan T.D.	12 November 2007	Hilton Hotel	Belfast	€416.79	
Private Secretary Minister Eamonn Ryan T.D.	15 November 2007	Irish Rail	Belfast	€43.50	
Private Secretary Minister Eamonn Ryan T.D.	16 November 2007	Anner Hotel	Thurles	€240.00	
Private Secretary Minister Eamonn Ryan T.D.	21 November 2007	Everglades Hotel	Derry	€183.83	
Private Secretary Minister Eamonn Ryan T.D.	5 December 2007	Gill & Macmillan	Dublin	€88.00	
Private Secretary Minister Eamonn Ryan T.D.	20 December 2007	Fire Restaurant	Dublin	€723.49	
Private Secretary Minister Eamonn Ryan T.D.	14 January 2008	Iarnrod Eireann	Dublin	€108.50	
Private Secretary Minister Eamonn Ryan T.D.	19 February 2008	Hotel Skt. Petri	Copenhagen	€15.03	
Private Secretary Minister Eamonn Ryan T.D.	22 February 2008	Verin Myclimate	Zurich	€37.00	
Private Secretary Minister Eamonn Ryan T.D.	26 February 2008	Hotel Adlon	Berlin	€22.00	
Private Secretary Minister Eamonn Ryan T.D.	27 February 2008	Atlantide (Rest L')	Brussels	€206.10	
Private Secretary Minister Eamonn Ryan T.D.	28 February 2008	Hotel Berlaymont SA/NV	Brussels	€491.00	
Private Secretary Minister Eamonn Ryan T.D.	28 February 2008	Hotel Berlaymont SA/NV	Brussels	€201.00	
Private Secretary Minister Eamonn Ryan T.D.	10 March 2008	Iarnrod Eireann Pearse St	Dublin	€21.60	
Private Secretary Minister Eamonn Ryan T.D.	1 April 2008	Government Stamp Duty	NA	€30.00	
Private Secretary Minister Eamonn Ryan T.D.	14 May 2008	Grafton Street Medical Centre	Dublin	€235.00	
Private Secretary Minister Eamonn Ryan T.D.	25 May 2008	Clarion Hotel	Limerick	€287.45	
Private Secretary Minister Eamonn Ryan T.D.	5 June 2008	La Fourchette a Droite	Luxembourg	€145.00	
Private Secretary Minister Eamonn Ryan T.D.	6 June 2008	Hotel le Royal	Luxembourg	€21.00	
Private Secretary Minister Eamonn Ryan T.D.	6 June 2008	Hotel le Royal	Luxembourg	€922.00	
Private Secretary Minister Eamonn Ryan T.D.	9 June 2008	Iarnrod Eireann Heuston Station	Dublin	€42.00	
Private Secretary Minister Eamonn Ryan T.D.	9 June 2008	Iarnrod Eireann Heuston Station	Dublin	€42.00	
Private Secretary Minister Eamonn Ryan T.D.	13 June 2008	O'Reillys Pharmacy	Dublin	€23.84	
Private Secretary Minister Eamonn Ryan T.D.	16 June 2008	Hanmoogaebal (Joo) Int	Seowool	€307.49	
Private Secretary Minister Eamonn Ryan T.D.	18 June 2008	Coexintercontinental	Seoul	€66.49	
Private Secretary Minister Eamonn Ryan T.D.	22 June 2008	Hotel Okura	Tokyo	€85.08	
Private Secretary Minister Eamonn Ryan T.D.	22 June 2008	Hotel Okura	Tokyo	€567.01	
Private Secretary Minister Eamonn Ryan T.D.	7 July 2008	Ryanair	Prestwick	€5.31	
Private Secretary Minister Eamonn Ryan T.D.	7 July 2008	Ryanair	Prestwick	€5.31	
Private Secretary Minister Eamonn Ryan T.D.	26 September 2008	Dakota Forthbridge Ltd	Queensferry, Scotland	€407.68	
Private Secretary Minister Eamonn Ryan T.D.	26 September 2008	Ramada	Mayo	€101.50	
Private Secretary Minister Eamonn Ryan T.D.	29 September 2008	Ramada	Mayo	€165.50	
Private Secretary Minister Eamonn Ryan T.D.	30 September 2008	Iarnrod Eireann	Dublin	€39.00	
Private Secretary Minister Eamonn Ryan T.D.	9 October 2008	Hotel Royal	Luxembourg	€50.20	
Private Secretary Minister Eamonn Ryan T.D.	10 October 2008	Hotel Royal	Luxembourg	€5.50	
Private Secretary Minister Eamonn Ryan T.D.	10 October 2008	Hotel Royal	Luxembourg	€632.00	
Private Secretary Minister Eamonn Ryan T.D.	5 November 2008	Iarnrod Eireann	Heuston Station, Dublin	€23.00	
Private Secretary Minister Eamonn Ryan T.D.	26 November 2008	Café des Epices	Brussels	€225.60	
Private Secretary Minister Eamonn Ryan T.D.	27 November 2008	Sofitel Brussels	Brussels	€340.00	
Private Secretary Minister Eamonn Ryan T.D.	8 December 2008	Hotel Berlaymont Sav	Brussels	€185.00	
Private Secretary Minister Eamonn Ryan T.D.	22 January 2009	Avvio Online Hotel	Limerick	€15.00	
Private Secretary Minister Eamonn Ryan T.D.	19 February 2009	Hotel Berlaymony Sanv	Brussels	€374.00	
Private Secretary Minister Eamonn Ryan T.D.	19 February 2009	Hotel Berlaymony Sanv	Brussels	€185.00	

Private Secretary Minister Eamonn Ryan T.D.	13 March 2009	PC Express Centre	Maivern, PA	€20.31	
Private Secretary Minister Eamonn Ryan T.D.	18 March 2009	Fitzpatrick Manhattan	New York	€22.42	
Private Secretary Minister Eamonn Ryan T.D.	1 April 2009	Government Stamp Duty	NA	€30.00	
Private Secretary Minister Eamonn Ryan T.D.	1 May 2009	Broadhaven Bay Hotel	Belmullet, Co Mayo	€66.00	
Private Secretary Minister Eamonn Ryan T.D.	12 June 2009	Hotel Novotel	Luxembourg	€398.00	€9,681.74
Assistant Secretary Corporate Support	22 May 2007	Avvio	Limerick	€2.50	
Assistant Secretary Corporate Support	24 May 2007	Cavan Crystal Hotel	Cavan	€83.00	
Assistant Secretary Corporate Support	1 June 2007	Cavan Crystal Hotel	Cavan	€107.05	
Assistant Secretary Corporate Support	5 June 2007	Celtic Ross Hotel	Cork	€45.95	
Assistant Secretary Corporate Support	22 June 2007	cavan Crystal Hotel	Cavan	€226.60	
Assistant Secretary Corporate Support	27 June 2007	Café Kylemore, National Concert Hall	Dublin	€55.70	
Assistant Secretary Corporate Support	29 June 2007	The Unicorn Restaurant	Dublin	€76.70	
Assistant Secretary Corporate Support	30 July 2007	Cavan Crystal Hotel	Cavan	€119.50	
Assistant Secretary Corporate Support	10 August 2007	Wayport AS	Hellerup	€7.65	
Assistant Secretary Corporate Support	6 September 2007	Dax Wine Bar & Restaurant	Dublin	€52.81	
Assistant Secretary Corporate Support	15 September 2007	Radisson SAS Farnham Estate	Cavan	€423.00	
Assistant Secretary Corporate Support	17 September 2007	The Unicorn Restaurant	Dublin	€95.40	
Assistant Secretary Corporate Support	23 September 2007	Cavan Crystal Hotel	Cavan	€116.80	
Assistant Secretary Corporate Support	19 October 2007	Dax Wine Bar & Restaurant	Dublin	€72.90	
Assistant Secretary Corporate Support	24 October 2007	Cavan Crystal Hotel	Cavan	€88.20	
Assistant Secretary Corporate Support	14 November 2007	Esso Estate S/Stn	Stillorgan	€44.74	
Assistant Secretary Corporate Support	15 November 2007	Cavan Crystal Hotel	Cavan	€84.20	
Assistant Secretary Corporate Support	27 November 2007	Weir & Sons Ltd	Dublin	€335.00	
Assistant Secretary Corporate Support	28 November 2007	Esso Estate S/Stn	Stillorgan	€30.98	
Assistant Secretary Corporate Support	29 November 2007	Portofino	Castlebar	€101.95	
Assistant Secretary Corporate Support	29 November 2007	Radisson SAS Farnham Est	Cavan	€111.70	
Assistant Secretary Corporate Support	29 November 2007	Breaffy House Hotel	Castlebar	€70.00	
Assistant Secretary Corporate Support	30 November 2007	Sharkeys S/Stn	Cavan	€30.67	
Assistant Secretary Corporate Support	30 November 2007	Radisson SAS Farnham Est	Cavan	€109.40	
Assistant Secretary Corporate Support	19 December 2007	Brownes Hotel	Dublin	€737.45	
Assistant Secretary Corporate Support	21 December 2007	La Cavema	Templebar	€0.01	
Assistant Secretary Corporate Support	21 December 2007	La Caverna	Templebar	€200.40	
Assistant Secretary Corporate Support	22 December 2007	Vodafone	Blackrock	€59.00	
Assistant Secretary Corporate Support	10 January 2008	Cavan Crystal	Cavan	€151.45	
Assistant Secretary Corporate Support	24 January 2008	Cavan Crystal Hotel	Cavan	€85.25	
Assistant Secretary Corporate Support	7 February 2008	Cavan Crystal Hotel	Cavan	€88.20	
Assistant Secretary Corporate Support	21 February 2008	Cavan Crystal Hotel	Cavan	€118.00	
Assistant Secretary Corporate Support	23 February 2008	Radisson SAS Farnham Estate	Cavan	€259.40	
Assistant Secretary Corporate Support	3 March 2008	The Espresso bar	Dublin	€198.80	
Assistant Secretary Corporate Support	18 March 2008	Hotel Nuremore Ltd	Carrickmacross	€70.00	
Assistant Secretary Corporate Support	20 March 2008	Annual Fee	NA	€25.00	
Assistant Secretary Corporate Support	20 March 2008	Membership fee adjustment		-€25.00	
Assistant Secretary Corporate Support	2 April 2008	Reservation Ireland.com	Kilorglin	€11.90	
Assistant Secretary Corporate Support	4 April 2008	Cavan Crystal Hotel	Cavan	€171.40	
Assistant Secretary Corporate Support	15 April 2008	Government Stamp Duty	NA	€30.00	
Assistant Secretary Corporate Support	17 April 2008	Cavan Crystal Hotel	Cavan	€123.20	
Assistant Secretary Corporate Support	25 April 2008	Hotel Nuremore	Carrickmacross	€354.10	
Assistant Secretary Corporate Support	11 June 2008	Cavan Crystal Hotel	Cavan	€197.10	
Assistant Secretary Corporate Support	13 June 2008	An T-Úi Mor	Cavan	€230.45	
Assistant Secretary Corporate Support	1 July 2008	Irenes Flower Cabin	Dublin	€70.00	
Assistant Secretary Corporate Support	3 July 2008	The Espresso Bar	Dublin	€154.70	
Assistant Secretary Corporate Support	18 July 2008	Cavan Crystal Hotel	Cavan	€217.75	
Assistant Secretary Corporate Support	8 August 2008	Cavan Crystal hotel	Cavan	€124.20	

Assistant Secretary Corporate Support	13 August 2008	The Espresso Bar	Dublin	€78.70	
Assistant Secretary Corporate Support	3 October 2008	Cavan Crystal Hotel	Cavan	€124.95	
Assistant Secretary Corporate Support	9 October 2008	Iarnrod Eireann	Dublin	€118.50	
Assistant Secretary Corporate Support	10 October 2008	Iarnrod Eireann	Cork	€20.00	
Assistant Secretary Corporate Support	13 October 2008	Rail Gourmet	Dublin	€18.80	
Assistant Secretary Corporate Support	1 December 2008	Government Fee	NA	€30.00	€6,537.11
Assistant Secretary Communications & Broadcasting	7 June 2007	Restaurant Le Romain	Luxembourg	€48.70	
Assistant Secretary Communications & Broadcasting	20 June 2007	The Atrium Westin	Dublin	€10.00	
Assistant Secretary Communications & Broadcasting	22 June 2007	www.bhrconline.com		€300.25	
Assistant Secretary Communications & Broadcasting	26 June 2007	www.bhrconline.com		-€299.80	
Assistant Secretary Communications & Broadcasting	27 June 2007	Euro-Flat	Brussels	€136.00	
Assistant Secretary Communications & Broadcasting	28 June 2007	Thistle Westminster Front	London	€32.73	
Assistant Secretary Communications & Broadcasting	13 July 2007	Intellect Ltd	Bristol	€36.33	
Assistant Secretary Communications & Broadcasting	17 October 2007	Coopers Restaurant	Dublin	€148.45	
Assistant Secretary Communications & Broadcasting	25 October 2007	The Unicorn Restaurant	Dublin	€51.65	
Assistant Secretary Communications & Broadcasting	15 November 2007	The Burlington Hotel	Dublin	€58.30	
Assistant Secretary Communications & Broadcasting	23 November 2007	www.ipa.ie	Dublin	€35.00	
Assistant Secretary Communications & Broadcasting	20 December 2007	Unicom Restaurant	Dublin	€229.90	
Assistant Secretary Communications & Broadcasting	24 January 2008	Conrad Hotel	Dublin	€17.00	
Assistant Secretary Communications & Broadcasting	20 March 2008	Annual Fee	NA	€25.00	
Assistant Secretary Communications & Broadcasting	20 March 2008	Membership fee adjustment (August Statement)		-€25.00	
Assistant Secretary Communications & Broadcasting	1 April 2008	Government Stamp Duty	NA	€30.00	
Assistant Secretary Communications & Broadcasting	16 May 2008	Royal College of Surgeons	Dublin	€162.00	
Assistant Secretary Communications & Broadcasting	21 May 2008	Sofitel	Brussels	€368.00	
Assistant Secretary Communications & Broadcasting	22 May 2008	Black Tie	Dublin	€93.40	
Assistant Secretary Communications & Broadcasting	16 June 2008	Coexintercontinental	Seoul	€34.57	
Assistant Secretary Communications & Broadcasting	25 June 2008	Conrad Hotel	Dublin	€17.00	
Assistant Secretary Communications & Broadcasting	16 July 2008	MCI Groupe	Geneva	€163.73	
Assistant Secretary Communications & Broadcasting	10 November 2008	La Mere Zou	Dublin	€1,310.54	
Assistant Secretary Communications & Broadcasting	1 December 2008	Government Fee	NA	€30.00	€3,013.75
Special Advisor	11 April 2008	No. 32	Dundalk	€98.55	
Special Advisor	15 May 2008	Merrion Hotel	Dublin	€22.00	
Special Advisor	23 May 2008	Hodges Figgis	Dublin	€13.95	
Special Advisor	23 May 2008	Executive Medical Care Lt	Dublin	€51.50	
Special Advisor	27 May 2008	Bridge Bar & Grill	Dublin	€120.00	
Special Advisor	3 June 2008	Aer Lingus	Dublin	€163.18	
Special Advisor	5 June 2008	Georges Street Pharmacy	Dublin	€19.68	
Special Advisor	10 June 2008	TFL MFM	Heathrow	€8.99	
Special Advisor	11 June 2008	TFL MFM	Archway	€17.75	
Special Advisor	18 June 2008	Coexintercontinental	Seoul	€46.24	
Special Advisor	22 June 2008	Hotel Okura	Tokyo	€134.99	
Special Advisor	16 July 2008	Eatery 120	Dublin	€28.65	
Special Advisor	21 July 2008	Il Posto	Dublin	€46.75	
Special Advisor	28 July 2008	The Cake Café	Dublin	€24.95	
Special Advisor	11 August 2008	Mangety Restaurant	Dublin	€86.45	
Special Advisor	25 August 2008	Conrad Hotel	Dublin	€7.45	
Special Advisor	26 August 2008	Avoca Handweavers	Dublin	€37.07	
Special Advisor	4 September 2008	Conrad Hotel	Dublin	€7.30	

Special Advisor	17 September 2008	Spar Merrion Row	Dublin	€2.48	
Special Advisor	22 September 2008	Conrad Hotel	Dublin	€7.30	
Special Advisor	24 September 2008	Merrion Hotel	Dublin	€27.00	
Special Advisor	6 October 2008	Merrion Hotel	Dublin	€20.00	
Special Advisor	30 October 2008	Dax Wine Bar & Restaurant	Dublin	€96.63	
Special Advisor	14 November 2008	Iarnrod Eireann	Dublin	€6.00	
Special Advisor	19 November 2008	TFL Tom	Paddington, London	€4.85	
Special Advisor	19 November 2008	Heathrow Rail Link	London	€38.86	
Special Advisor	20 November 2008	TFL Tom	Old Street, London	€20.83	
Special Advisor	26 November 2008	Conrad Hotel	Dublin	€14.60	
Special Advisor	27 November 2008	Sofitel Brussels	Brussels	€170.00	
Special Advisor	1 December 2008	Government Fee	NA	€30.00	€1,374.10

Formerly Employed by the Department

Cardholder	Date	Item as per statement	Location	Amount	Individual Totals	
Former Secretary General	28 May 2007	Avvio	Limerick	€3.00	€624.50	
Former Secretary General	12 June 2007	Dublin Airport Authority	Shannon, Co.Limerick	€60.00		
Former Secretary General	21 June 2007	Hotel conrad	Dublin	€521.50		
Former Secretary General	5 October 2007	Government Fee	NA	€40.00		
Former Principal Officer ISD	22 May 2007	Dameware Development LLC	USA	€243.96		
Former Principal Officer ISD	25 June 2007	Paypal *Satnavhire		€549.00		
Former Principal Officer ISD	25 June 2007	Paypal *Satnavhire		€44.50		
Former Principal Officer ISD	25 June 2007	Paypal *Satnavhire		€46.00		
Former Principal Officer ISD	25 June 2007	Dameware Development LLC	LA	€263.82		
Former Principal Officer ISD	27 June 2007	Garmin Unlock	KS	€56.43		
Former Principal Officer ISD	10 July 2007	DR www element5 info		€52.30		
Former Principal Officer ISD	20 July 2007	DR www element5 info		€119.95		
Former Principal Officer ISD	2 August 2007	The Sony Centre	Dublin	€87.96		
Former Principal Officer ISD	3 August 2007	Adventnet	CA	€2,213.14		
Former Principal Officer ISD	23 August 2007	Kube Solutions	Kildare	€32.65		
Former Principal Officer ISD	23 August 2007	Kube Solutions	Kildare	€35.97		
Former Principal Officer ISD	25 September 2007	Government Fee		€40.00		
Former Assistant Secretary Natural Resources	2 June 2007	Gulf	USA	€29.92		€3,787.68
Former Assistant Secretary Natural Resources	9 June 2007	Hertz Rent-A-Car	Boston, USA	€87.78		
Former Assistant Secretary Natural Resources	9 June 2007	Harbourside Hotel/Marina	USA	€901.80		
Former Assistant Secretary Natural Resources	17 October 2007	Travelodge	Belfast	€100.78		
Former Assistant Secretary Natural Resources	8 November 2007	Iarnrod Eireann	Dublin	€90.00		
Former Assistant Secretary Natural Resources	12 November 2007	The Europa Hotel	Belfast	€158.86		
Former Assistant Secretary Natural Resources	21 November 2007	Everglades Hotel	Derry	€91.91		
Former Assistant Secretary Natural Resources	23 January 2008	Hotel Kilmore	Cavan	€65.70		
Former Assistant Secretary Natural Resources	23 January 2008	Hotel Kilmore	Cavan	€80.00		
Former Assistant Secretary Natural Resources	20 March 2008	Annual Fee	NA	€25.00		
Former Assistant Secretary Natural Resources	20 March 2008	Membership fee adjustment (August Statement)	NA	-€25.00		
Former Assistant Secretary Natural Resources	1 April 2008	Government Stamp Duty	NA	€30.00		
Former Assistant Secretary Natural Resources	25 April 2008	Hotel Nuremore	Carrickmacross	€250.00		
Former Assistant Secretary Natural Resources	5 June 2008	Hotel Tryp rey Pelayo	Gijon	€568.46		
Former Assistant Secretary Natural Resources	1 December 2008	Government Fee	NA	€30.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	5 November 2007	Grafton St Medical Centre	Dublin	€102.50	€2,485.21	
Former Special Advisor to Minister Eamonn Ryan T.D.	6 November 2007	Crowne Plaza Hotel	Brussels	€205.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	6 November 2007	Crowne Plaza Hotel	Brussels	€40.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	6 November 2007	Air Tax	Mechelen	€32.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	11 November 2007	Iarnrod Eireann	Dublin	€56.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	12 November 2007	Hilton Hotel	Belfast	€222.47		
Former Special Advisor to Minister Eamonn Ryan T.D.	23 November 2007	Merrion Hotel	Dublin	€43.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	23 November 2007	Pearl Brasserie	Dublin	€1,259.55		
Former Special Advisor to Minister Eamonn Ryan T.D.	26 November 2007	April Flowers	Dublin	€57.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	15 December 2007	Grand Hyatt Bali	Bali	€2,306.03		
Former Special Advisor to Minister Eamonn Ryan T.D.	14 January 2008	Iarnrod Eireann	Dublin	€124.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	21 January 2008	Rail Gourmet	Dublin	€11.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	6 February 2008	London City Airport	London	€10.91		
Former Special Advisor to Minister Eamonn Ryan T.D.	6 February 2008	TFL MFM	Tottenham	€7.23		
Former Special Advisor to Minister Eamonn Ryan T.D.	6 February 2008	Jurys Great Russell	London	€272.99		
Former Special Advisor to Minister Eamonn Ryan T.D.	7 February 2008	TFL MFM	Holborn	€8.05		
Former Special Advisor to Minister Eamonn Ryan T.D.	19 February 2008	Hotel SkL Petri	Copenhagen	€23.90		
Former Special Advisor to Minister Eamonn Ryan T.D.	22 February 2008	Hodges Fidges	Dublin	€59.20		
Former Special Advisor to Minister Eamonn Ryan T.D.	26 February 2008	Be-Tax	Machelen	€34.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	28 February 2008	Hotel Berlaymont SA/NV	Brussels	€609.95		
Former Special Advisor to Minister Eamonn Ryan T.D.	29 February 2008	DB BAHN A-NR EYYC1Z		€66.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	11 March 2008	Maritim Hotel Bonn	Bonn	€318.00		
Former Special Advisor to Minister Eamonn Ryan T.D.	16 March 2008	Servicio de taxi	Barcelona	€27.20		

Former Special Advisor to Minister Eamonn Ryan T.D.	17 March 2008	Metro Barcelona	Barcelona	€10.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	19 March 2008	Francisco Lopex Manas	Montgat	€29.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	20 March 2008	Hotel Hilton Diagonal Mar	Barcelona	€548.50	
Former Special Advisor to Minister Eamonn Ryan T.D.	20 March 2008	Bookassist.com		€11.38	
Former Special Advisor to Minister Eamonn Ryan T.D.	30 March 2008	Dunne & Crescenzi	Dublin	€74.50	
Former Special Advisor to Minister Eamonn Ryan T.D.	1 April 2008	Government Stamp Duty	NA	€30.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	3 April 2008	Yamamori Noodles	Dublin	€24.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	10 April 2008	Autolux (Taxis)	Brussels	€32.50	
Former Special Advisor to Minister Eamonn Ryan T.D.	11 April 2008	Hotel le Dixseptieme	Brussels	€140.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	16 April 2008	Maritime Hotel	Copenhagen	€262.39	
Former Special Advisor to Minister Eamonn Ryan T.D.	16 April 2008	TAXA 4X35	Vanloese	€31.35	
Former Special Advisor to Minister Eamonn Ryan T.D.	17 April 2008	Thansawan	Quievrain	€44.10	
Former Special Advisor to Minister Eamonn Ryan T.D.	18 April 2008	TAXA 4X35	Vanloese	€42.60	
Former Special Advisor to Minister Eamonn Ryan T.D.	23 April 2008	Hotels.com Ireland		€209.88	
Former Special Advisor to Minister Eamonn Ryan T.D.	25 April 2008	www.alergymatters.com		€227.74	
Former Special Advisor to Minister Eamonn Ryan T.D.	6 May 2008	Taxi Hiemaux	Sornzee	€82.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	26 May 2008	Clarion Hotel	Limerick	€118.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	27 May 2008	DB Bahn A-NR KDBNWM		€32.50	
Former Special Advisor to Minister Eamonn Ryan T.D.	7 June 2008	Bonner Taxi Zentrale	Bonn	€37.60	
Former Special Advisor to Minister Eamonn Ryan T.D.	9 June 2008	Taxiunternehmen Szuek	Cologne	€43.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	12 June 2008	Maritim Hotel Bonn	Bonn	€2,504.66	
Former Special Advisor to Minister Eamonn Ryan T.D.	12 June 2008	DB Bahn A-NR V66FDG		€21.50	
Former Special Advisor to Minister Eamonn Ryan T.D.	3 July 2008	Taxis Bleus 4	Paris	€50.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	4 July 2008	Hotel Meriden Etoile	Paris	€230.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	4 July 2008	Taxis Bleus 3	Paris	€66.50	
Former Special Advisor to Minister Eamonn Ryan T.D.	4 July 2008	Taxis G7	Paris	€28.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	4 July 2008	Swisscom Internet FR	Paris	€9.75	
Former Special Advisor to Minister Eamonn Ryan T.D.	7 July 2008	Starbucks	Prestwick	€12.67	
Former Special Advisor to Minister Eamonn Ryan T.D.	24 July 2008	Spectrum Internet	Nottingham	€6.45	
Former Special Advisor to Minister Eamonn Ryan T.D.	25 July 2008	Baggt Pharmacy	Dublin	€45.94	
Former Special Advisor to Minister Eamonn Ryan T.D.	25 July 2008	Executive Medical Care	Dublin	€75.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	30 August 2008	Golden Tulip Hotel	Accra, Ghana	€944.07	
Former Special Advisor to Minister Eamonn Ryan T.D.	19 September 2008	Hotel le Dixseptieme	Brussels	€360.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	10 October 2008	R2E5437ILLYCAFE3		€11.70	
Former Special Advisor to Minister Eamonn Ryan T.D.	10 October 2008	Hotel Royal	Luxembourg	€286.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	22 October 2008	Annual Fee	NA	€31.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	20 November 2008	Conrad Hotel	Dublin	€41.90	
Former Special Advisor to Minister Eamonn Ryan T.D.	29 November 2008	Ryanair	Dublin	€120.00	
Former Special Advisor to Minister Eamonn Ryan T.D.	13 December 2008	IBB Andersia Hotel	Poznan	€219.24	
Former Special Advisor to Minister Eamonn Ryan T.D.	13 December 2008	Ryanair	Poznan	€71.70	
Former Special Advisor to Minister Eamonn Ryan T.D.	2 January 2009	Government Fee	NA	€30.00	€13,093.10
Former Press Advisor to Minister Noel Dempsey T.D.	8 June 2007	Donnybrook Fair Café	Dublin	€104.00	
Former Press Advisor to Minister Noel Dempsey T.D.	25 June 2007	Government Fee	NA	€40.00	
Former Press Advisor to Minister Noel Dempsey T.D.	15 August 2007	Copy Statement Fee	NA	€3.80	€147.80
Former Private Secretary to Minister of State John Browne T.D.	11 June 2007	Brasserie De La Mer	Luxembourg	€392.75	
Former Private Secretary to Minister of State John Browne T.D.	12 June 2007	Hotel Sofitel De La Mer	Luxembourg	€968.00	
Former Private Secretary to Minister of State John Browne T.D.	28 August 2007	Government Fee	NA	€40.00	€1,400.75
Former Assistant Principal ISD	10 October 2007	Business & Finance	Dublin	€150.00	
Former Assistant Principal ISD	17 October 2007	Treach	Blackrock	€1,815.00	
Former Assistant Principal ISD	5 November 2007	Dameware Development LLC	LA	€62.92	
Former Assistant Principal ISD	6 November 2007	Service Source Eur	Warrington	€65.15	
Former Assistant Principal ISD	12 November 2007	Dameware Development LLC	LA	€12.55	
Former Assistant Principal ISD	14 November 2007	New Millenium Restaurant	Dublin	€200.00	
Former Assistant Principal ISD	21 November 2007	Brother Int Corp Iri Ltd	Santry	€24.20	
Former Assistant Principal ISD	28 November 2007	JM Photo Ltd	Dublin	€41.10	
Former Assistant Principal ISD	8 January 2008	www.maplin.co.uk	Barnsley	€33.03	
Former Assistant Principal ISD	10 January 2008	DRI www.element5 info		€79.99	

Former Assistant Principal ISD	4 February 2008	www.maplin.co.uk	Barnsley	€35.71	
Former Assistant Principal ISD	28 February 2008	Government Fee	NA	€30.00	€2,549.65
Private Secretary to Former Minister Noel Dempsey T.D	28 August 2007	Government Fee	NA	€40.00	€40.00
Former Assistant Secretary Marine	12 June 2007	Hotel Sofitel Europe	Luxembourg	€434.00	
Former Assistant Secretary Marine	1 September 2007	Irish Rail	Dublin	€118.00	
Former Assistant Secretary Marine	26 September 2007	Jurys Croke Park Hotel	Dublin	€40.00	
Former Assistant Secretary Marine	27 September 2007	Renaissance Hotel	Brussels	€339.00	
Former Assistant Secretary Marine	2 October 2007	Ianrod Eireann	Dublin	€84.00	
Former Assistant Secretary Marine	5 October 2007	Euro Car Parks Irl Ltd	Dublin	€12.00	
Former Assistant Secretary Marine	15 October 2007	Courtyard Bar & Bistro	Cork	€50.00	
Former Assistant Secretary Marine	17 October 2007	Cork Airport	Cork	€15.00	
Former Assistant Secretary Marine	23 October 2007	National Express	Horley	€55.62	
Former Assistant Secretary Marine	23 October 2007	Hotel Le Royal	Luxembourg	€275.50	
Former Assistant Secretary Marine	23 October 2007	Cork Airport	Cork	€32.00	
Former Assistant Secretary Marine	25 October 2007	Cork Airport	Cork	€12.00	
Former Assistant Secretary Marine	30 October 2007	Pestana Carlton Palace	Lisboa	€440.00	
Former Assistant Secretary Marine	15 January 2008	Sofitel Brussels	Brussels	€260.00	
Former Assistant Secretary Marine	27 November 2007	Sofitel Hotel	Brussels	€166.00	
Former Assistant Secretary Marine	27 November 2007	Cork Airport	Cork	€16.00	
Former Assistant Secretary Marine	3 December 2007	Cork Airport	Cork	€12.00	
Former Assistant Secretary Marine	5 December 2007	Cork Airport	Cork	€15.00	
Former Assistant Secretary Marine	10 December 2007	Ianrod Eireann Irish Rail	Dublin	€84.00	
Former Assistant Secretary Marine	13 December 2007	Ianrod Eireann Irish Rail	Dublin	€68.00	
Former Assistant Secretary Marine	19 December 2007	Sofitel Hotel	Brussels	€498.00	
Former Assistant Secretary Marine	15 January 2008	Cork Airport	Cork	€18.00	
Former Assistant Secretary Marine	16 January 2008	Ianrod Eireann	Dublin	€108.50	
Former Assistant Secretary Marine	18 January 2008	Euro Car Parks Irl Ltd	Dublin	€6.00	
Former Assistant Secretary Marine	22 January 2008	Ianrod Eireann	Dublin	€108.50	
Former Assistant Secretary Marine	26 January 2008	Euro Car Parks Irl Ltd	Dublin	€6.00	
Former Assistant Secretary Marine	30 January 2008	Ianrod Eireann	Dublin	€124.00	
Former Assistant Secretary Marine	1 February 2008	Euro Car Parks Irl Ltd	Dublin	€12.00	
Former Assistant Secretary Marine	18 February 2008	Sofitel Brussels Eiro	Brussels	€170.00	
Former Assistant Secretary Marine	20 February 2008	Ianrod Eireann	Dublin	€143.00	€3,722.12

DCENR Credit Card Procedures

Policy on Issue

The Department's policy is to issue, on application, corporate credit cards in the following circumstances:

- (a) where, due to the nature, frequency and level of expenditure associated with the officer's official duties, the use of a corporate credit card is warranted;
- (b) where the supplier cannot directly invoice the Department for goods, equipment or supplies;
- (c) where the supplier requires payment in advance of supplying the goods, equipment or supplies and such goods/supplies are required urgently;
- (d) where the only method of payment accepted by the supplier is credit card;
- (e) where the goods, equipment or supplies are required immediately;
- (f) where other circumstances, as demonstrated by the applicant, warrant the issue of a corporate credit card.

The Private Secretaries to the Minister and Minister of State and members of the Management Committee are generally issued with corporate credit cards under criterion (a) above given the requirement for, and frequency of, official travel and subsistence and the liability to meet hospitality/entertainment expenses on official duties while the Principal Officer, Information Systems Division, requires a corporate credit card under criteria (b) to (e) above in order to ensure efficient and effective procurement (including Intranet) of IT equipment.

All applications from other officers are considered under the criteria at (a) to (f) above.

Conditions attached to Use of Corporate Credit Cards

1. The terms and conditions of use specified by the Credit Card Company, Bank or Financial Institution should be adhered to by the cardholder. In particular, cards and the associated PIN numbers, should be kept safely and securely at all times to prevent loss, theft or unauthorised use.
2. Corporate credit cards are authorised for official use only and should be used exclusively for that purpose. In particular, cardholders are responsible for the propriety and regularity of all credit card transactions and for compliance with all relevant provisions of the Public Financial, Procurement and other Department of Finance procedures and this Department's Administrative Budget Procedures.
3. The holding of a corporate credit card does not obviate the need to obtain approval at the appropriate level to raise a purchase order or otherwise enter into a commitment to purchase goods or services.

4. Individual cardholders are personally liable for all charges (including late payment charges) incurred on corporate credit cards. However, the Department meets the annual cost of the card (Membership Fee) and the Government Duty payable in respect of the account. In addition, expenditure incurred on the card for official purposes and in accordance with Public Financial Procedures [link] and the provisions of the Administrative Budget Manual may be claimed in the normal course.
5. It is the responsibility of the cardholder to ensure that accounts are settled in full immediately on receipt of statements in order to avoid late payment charges being incurred on credit cards. Late payment charges may, subject to Finance Unit approval, be met by the Department in cases where the late payment arose due to circumstances outside the control of the cardholder.
6. The cash advance facility on Corporate Credit Cards should not be used.
7. The requirement for, and use of, Corporate Credit Cards will be reviewed annually by Finance Unit. Corporate Credit Cards may be withdrawn in the event of inappropriate use, contravention of conditions, etc..
8. Payments in respect of credit card balances should be charged against the relevant subhead, project and other items. Particular care should be exercised to ensure that the appropriate deduction is made in cases where a particular credit card charge is also the subject of a Travel and Subsistence claim. In addition users should correctly identify assets purchased by this method.
9. All directions to pay must be accompanied by the relevant invoices and the Credit Card statement. For electronic transactions the detailed order form printed at time of placing the order should be substituted for the invoice.

If a statement is lost or not received a copy must be obtained as payments will not be made on opening balances.

10. Cardholders should retain all credit card account statements for audit and reporting purposes.
11. Corporate Credit Cards should be returned to Finance Unit on the transfer/resignation/retirement/etc. of the cardholder.
12. Purchases of electronically supplied services must have regard to the VAT liability attaching to such purchases. In particular users of corporate credit cards must familiarise themselves with the terms of VAT information leaflet No.2/03 and ensure compliance with the terms.
http://www.revenue.ie/leaflets/e-Info_3.doc
13. All correspondence and dealings with the relevant Credit Card Company, Bank or Financial Institution in relation to the authorisation and issue of, and terms and conditions (including credit limits) attached to, Corporate Credit Cards will be conducted by Finance Unit.

Applications

Applications for Corporate Credit Cards should be submitted to

Finance Unit
Corporate Finance & Planning Division
Elm House
Earlsvale Road
Cavan.