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# DCENR DIVISIONAL BUSINESS PLAN 2008

Record 44

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**DIVISION:** Corporate Services Division,

**SECTOR:** Accommodation Services and Health & Safety  
Coordination Unit, Freedom of Information Unit,  
EU and North South Unit

**POLICY GOAL(S)**  
*(from Statement of Strategy 2008 - 2010)*



Business Plan (including Risk Assessment) sign off by: \_\_\_\_\_

(Senior Manager)

Business Plan (including Risk Assessment) approved by: \_\_\_\_\_

(A/Secretary General)

Date: \_\_\_\_\_

**1. PRIMARY RISKS OF THE DIVISION:**

This section should document the risks which could impact on the delivery of the Division's strategic objectives, except for those risks which are outside the direct control of the division and are documented in 2 below.

Risk Heading	Key Risk (indicate fundamental cause of the risk and impact on the Department)	Impact (1-5)	Likelihood (1-5)	Potential Mitigating Strategies
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Comments:

**2. CROSS CUTTING RISKS:**

This section should document the risks which may impact on the achievement of the Division's strategic objectives but are seen to be controlled primarily by factors outside the Division's control (internal and external)

Risk Heading	Key Risk (indicate fundamental cause of the risk and impact on the Department)	Impact (1-5)	Likelihood (1-5)	Potential Mitigating Strategies
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Operational/Reputational	Operating with insufficient staff resource (long term HEO vacancy) in EU/North South/Disability Unit) risks issues being overlooked, not subjected to appropriate level of scrutiny and deadlines to be missed in respect of the multitude of work issues that present to be dealt with by the Unit.	3	5	Operate constant reprioritising of work to get results as close to deadline as possible Replace HEO.
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[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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